

Schedule 4 Personnel and Compensation Authorization The following number and salary grade of all county employees by department by fund are hereby authorized, and compensation for each is established in the Salary Range Pay Scale attached hereto or as listed in this Schedule for the Year 2015. Included in the 2015 Payroll Budget are eight (8) days of 2014 payroll at the 2015 pay rate

Number Authorized	Dept. Number	Position Title	Grade/Class	
FUND 1000 COUNTY JUDGE				
1	0100	County Judge	Elected Official	
1	0100	Administrator of Public Safety	24	
1	0100	Administrator of General Services	24	
1	0100	Executive Assistant	12	
1	0100	Community Service Program Coordinator	8	
5		Total Employees		
FUND 1000 COUNTY CLERK				
1	0101	County Clerk	Elected Official	
1	0101	Chief Deputy	19	July, 2015
1	0101	Election/Voters Registration Administrator	14	
1	0101	Election Coordinator	13	
1	0101	Office Manager	12	
2	0101	Deputy Clerk - Office Supervisor	10	
1	0101	Mapper/Researcher	10	
1	0101	Deputy Clerk Statewide Voters Registration	10	
1	0101	Probate Clerk Supervisor	10	Added 1 July, 2015
1	0101	Records Manager	8	
1	0101	Equalization Board Coordinator/Records Clerk	8	
1	0101	Deputy Clerk - Quorum Court	7	
1	0101	Deputy Clerk - Probate	7	
1	0101	Deputy Clerk II	7	
4	0101	Deputy Clerk - Records and Voter Registration	6	
2	0101	Staff Assistant - Elections	6	
	0101	Part-time Elections Worker		
	0101	Part-time Deputy Clerks		
21		Total Employees		
FUND 1000 QUORUM COURT				
15	0107	Justices of the Peace	See Special Rates of Pay	
FUND 1000 BUILDING MAINTENANCE AND JANITORIAL				
1	0108	Facilities Maintenance and Construction	14	
1	0108	Electrial/HVACC Technician	11	
2	0108	Maintenance Service Technician	9	
1	0108	Building Janitor - Supervisor	8	
1	0108	Staff Assistant	6	
5	0108	Building Janitor/Maintenance	3	
	0108	Part-time Building Janitor/Maintenance		
11		Total Employees		
FUND 1000 ELECTION COMMISSION				
3	0109	Election Commissioners	See Special Rates of Pay	
FUND 1000 PLANNING				
1	0110	Director of Planning	18	
1	0110	Planning Division Manager	15	
1	0110	Senior Planner	12	
1	0110	County Planner	8	
7	0110	Planning Board Members	See Special Rates of Pay	
4		Total Employees		
FUND 1000 ACCOUNTING/HUMAN RESOURCES				
1	0113	Comptroller	Non-Graded	
1	0113	Accounting Manager	22	
1	0113	Human Resources Manager	22	
1	0113	Software Applications Specialist	18	
1	0113	Payroll Manager	17	
1	0113	Coordinator of Training and Benefits	15	
1	0113	Payroll Coordinator	10	
1	0113	Senior Accounting Specialist	10	
1	0113	Accounting Specialist - Fixed Assets	10	
1	0113	Database Coordinator	9	
1	0113	Accounting Specialists	8	
1	0113	Human Resources Assistant-Specialist	6-7	
	0113	Part-time Grants Administrator		
	0113	Part-time Accounts Payable Specialist		
	0113	Part-time Clerical Pool		
11		Total Employees		
Current Proposed	11 11			

	Number Authorized	Dept. Number	Position Title	Grade/Class	
		FUND 1000	INFORMATION TECHNOLOGY		
	1	0115	Director of Information Technology	Non-graded	
	1	0115	Systems Administrator	20	
	1	0115	Database Administrator and Project Coordinator	20	
	1	0115	Network Administrator	18	
	1	0115	Connectivity Analyst	18	
	1	0115	GIS Specialist	18	
	1	0115	Media Coordinator	18	
	1	0115	Programmer -- Level	16-17	
	1	0115	Network Analyst	16	
	2	0115	Systems Analyst	15- 16	
	1	0115	Procurement and Inventory Coordinator	14	
	3-5	0115	PE IT Support Specialist	14	
		0115	Part-time		
Current	15		Total Employees		
Proposed	18				
		FUND 1000	ENVIRONMENTAL SERVICES		
	1	0130	Environmental Services Manager	14	
	1	0130	Senior Environmental Officer	13	
	1- 2	0130	Environmental Officer	11	
Current	3		Total Employees		
Proposed	4				
		FUND 1000	BUILDING SAFETY		
	1	0140	Building Official	16	
	1	0140	Chief Building Inspector	13	
	1	0140	Building Inspector	9	
	1	0140	Building Division Coordinator	8	
	1	0140	Staff Assistant	6	
	5		Total Employees		
		FUND 1000	COUNTY SHERIFF		
		0400	Sheriff	Elected Official	
	1	0400	Chief Deputy	24	
	2	0400	Major	23	
	3	0400	Captain	20	
	1	0400	Crime Analyst	18	
	4	0400	Lieutenant	18	
	12	0400	Sergeant	15	
	17	0400	Detective II	14	Added 2 July, 2015
	6	0400	Detective I	13	
	4	0400	Corporal	13	
	5	0400	Deputy III	13	
	12-14	0400	Deputy II	12	
	28- 33	0400	Deputy I	11	*One position proposed for 2015
	2	0400	Animal Control Officer	11	Added 1 July, 2015
	1	0400	Crime Property Technician	13	
	1	0400	Executive Assistant	12	
	1	0400	Supervisor - Warrants/Records	10	
	1	0400	Secretary/Bookkeeper - Civil	7	
	1	0400	Supervisor - Auto Maintenance	9	
	1	0400	Clerk Staff Assistant-Property & Evidence	5 6	
	1	0400	Transcriptionist	5	
	7	0400	Secretary/Warrants/Records/CID	5-6	
	1	0400	Staff Assistant	6	
Current	112		Total Employees (not including Elected Official)		
Proposed**	119		**Includes 2015 request		
		FUND 1000	CIRCUIT COURT, DIVISION 1		
		0401	Case Coordinator, Supplemental Pay	See Special Rates of Pay	
	1	0401	Courtroom Security Officer	11	
	1	0401	Court Orders Clerk	7	
	2		Total Employees		
		FUND 1000	CIRCUIT COURT, DIVISION 2		
	1	0402	Courtroom Security Officer	11	
	1	0402	Court Orders Clerk	7	
	2		Total Employees		
		FUND 1000	CIRCUIT COURT, DIVISION 4		
	1	0403	Courtroom Security Officer	11	
		0403	Part-Time Legal Sec/Court Order CLK	7	
	1		Total Employees		

Number Authorized	Dept. Number	Position Title	Grade/Class
FUND 1000 CIRCUIT COURT, DIVISION 5			
1	0404	Courtroom Security Officer	11
1	0404	Court Orders Clerk	7
2		Total Employees	
FUND 1000 CIRCUIT COURT, DIVISION 6			
1	0405	Courtroom Security Officer	11
1	0405	Court Orders Clerk	7
2		Total Employees	
FUND 1000 CIRCUIT COURT, DIVISION 3			
1	0414	Courtroom Security Officer	11
1	0414	Court Orders Clerk	7
2		Total Employees	
FUND 3028 ADULT DRUG COURT			
1	0414	Counselor	16
1	0414	Staff Assistant	6
2		Total Employees	
FUND 1000 JUVENILE DETENTION			
1	0415	Juvenile Detention Center Manager	18
1	0415	Licensed Mental Health Professional	16
1	0415	Assistant Manager of the Juvenile Detention	15
4- 5	0415	Senior Juvenile Detention Worker	9
13	0415	Juvenile Detention Worker	7
1	0415	Staff Assistant	6
21		Total Employees	
Current Proposed	22		
FUND 1000 PROSECUTING ATTORNEY			
4	0416	Deputy Prosecutor	Non-graded
1	0416	Investigator	13
1	0416	Office Manager - Legal	12
1	0416	Business-Office Manager - Administration	11-12
1	0416	Hot Check Coordinator	9
2	0416	Legal Secretary II	8
1	0416	Records Manager	8
2	0416	Felony Case Manager	7
2- 1	0416	Assistant Hot Check Coordinator	6
7- 8	0416	Legal Secretary I	7
1	0416	Case Coordinator - Domestic Violence	7
2	0416	Prosecuting Attorney Clerk	5
1	0416	File Clerk	4
1	0416	Receptionist	3
		Part-time Law Clerks	
25		Total Employees	
Current Proposed	25		
FUND 3025 PROSECUTING ATTORNEY - VICTIM WITNESS PROGRAM			
1	0416	Victim Assistance Coordinator	10
1	0416	Victim Assistance Advocate	5
2		Total Employees	
FUND 3400 PROSECUTING ATTORNEY - JUDICIAL COLLECTIONS FUND			
1	0416	Judicial Collections Administrator	9
1	0416	Staff Assistant - Judicial Collections	6
1	0416	Judicial Collections Clerk	5
3		Total Employees	
Current Proposed	3		
FUND 1000 COUNTY JAIL			
1	0418	Jail Administrator - Captain	20
4	0418	Lieutenant	18
7	0418	Sergeant	15
4	0418	Booking Sergeant	14
4	0418	Corporal	13
5	0418	Jailer III	13
16	0418	Jailer II	12
1	0418	Executive Secretary	12
56	0418	Jailer I	11
3	0418	Jailer - Work Detail	11
1	0418	Jail Maintenance Service Tech	9
1	0418	Jail Secretary	6
4	0418	Jail Clerk	5
	0418	Part-Time Jailers	11
107		Total Employees (includes County Detention	
13		Less Jail Transport	*Elimination of in-house Medical
94		Net General Fund - Jail	

Number Authorized	Dept. Number	Position Title	Grade/Class	
FUND 3017 JAIL OPERATIONS & MAINTENANCE				
1	0418	Jail Maintenance Manager	12	
1	0418	Jail Clerk	5	
2		Total Employees		
FUND 3018 COUNTY DETENTION FACILITY				
13	0418	Jail Transport Positions Not to Exceed 13		
FUND 3412 SHERIFF'S COMMISSARY				
1	0418	Jail Clerk	4	
1		Total Employees		
FUND 1000 COUNTY CORONER				
1	0419	CORONER	Elected Official	
1	0419	Chief Deputy Coroner	15	
1	0419	Coroner Assistant/Deputy Coroner	8	
	0419	Deputy Coroners	See Special Rates of Pay	
3		Total Employees		
FUND 1000 JUVENILE PROBATION				
1	0480	Chief Juvenile Probation Officer	19	
1	0480	Social Worker	16	
1	0480	Juvenile Intake Officer Supervisor	14	
1	0480	Juvenile Probation Officer Supervisor	13	
3	0480	Juvenile Intake Officer II	12	
2	0480	Juvenile Probation Officer-Team Lead	12	Added 2 July, 2015
1	0480	Juvenile Intake Officer I	11	
5	0480	Juvenile Probation Officer	11	Deleted 2 July, 2015
	0480	Part-time Juvenile Probation Officer	GRANT FUNDED	
2	0480	Legal Secretary/Court Orders Clerk	7	
17		Total Employees		
FUND 1000 DEPARTMENT OF EMERGENCY MANAGEMENT				
1	0500	Director of Emergency Management	18	
1	0500	Deputy of Director of Emergency Management	15	
1	0500	Staff Assistant	6	
3		Total Employees		
FUND 1000 CENCOM				
1	0501	Director of Emergency Communications	17	
1	0501	Deputy Director of Emergency Communications	14	
6	0501	Public Safety Dispatch Supervisor	9	
20	0501	Public Safety Dispatcher II	8	
5	0501	Public Safety Dispatcher I	7	
		Total Employees		
FUND 1000 FIRE SERVICES				
1	0502	Director of Fire Services	17	July, 2015
1	0520	Assistant Director of Fire Services	14	
1		Total Employees		
FUND 1000 VETERAN SERVICES				
1	0800	Director of Veteran Services	16	
2	0800	Veteran Services Officer	12	July, 2015
1	0800	Staff Assistant	6	July, 2015
4		Total Employees		

Number Authorized	Dept. Number	Position Title	Grade/Class	
FUND 2000 COUNTY ROAD DEPARTMENT				
1	0100	Administrator of Public Service	24	
1	0200	Construction Superintendent II	20	
1	0200	Shop Superintendent - Fleet Manager	17	
2	0200	Assistant Road Superintendent	15	
1	0200	Administration Coordinator	15	
1	0200	Senior Asset Control Coordinator	15	
1	0200	Asset Control Coordinators	14	
1	0200	Equipment Operator IV	12	Added 1 July, 2015
3	0200	Welder/Mechanic III	11	Added 2 July, 2015
3	0200	Welder/Mechanic II	10	Deleted 1 July, 2015
3	0200	Foreman	11	
-1-3	0200	Welder/Mechanic I	9	Deleted 1 July, 2015
17	0200	Equipment Operator III	11	Deleted 1 July, 2015
14	0200	Equipment Operator II	8	
-4-7	0200	Equipment Operator I	6	
1	0200	Maintenance - Sign Shop	6	
1	0200	Formfitter/Finisher	6	
8	0200	Truck Driver II	6	
-9-10	0200	Truck Driver I	5	
2	0200	Staff Assistant	6	
1	0200	Tool and Parts Attendent	5	
-2-3	0200	General Laborers	3	
78		Total Employees		
85				
FUND 3020 9-1-1 ADMINISTRATION				
1	0520	Director of 9-1-1 Operations	18	
2	0520	GIS Analyst I	13	July, 2015
1	0520	Staff Assistant	6	July, 2015
4		Total Employees		
FUND 3024 PUBLIC DEFENDER				
4	0417	Deputy Public Defender	Non-graded	
1	0417	Office Supervisor	10	
1	0417	Investigator	9	
3	0417	Case Manager	7	
1	0417	Legal Secretary	6	
10		Total Employees		
FUND 1800 COUNTY TREASURER				
1	0103	Treasurer	Elected Official	
1	0103	Chief Deputy	19	July, 2015
1	0103	Deputy Treasurer/Bookkeeper	9	
3		Total Employees		
FUND 1801 COUNTY COLLECTOR				
1	0104	Collector	Elected Official	
1	0104	Financial Administrator	Non-graded	
1	0104	Chief Deputy	19	
1	0104	Office Manager	12	
1	0104	Deputy Collector - Bookkeeper	11	
2	0104	Deputy Collector - Supervisor	10	
1	0104	Software and Research Support Assistant	9	
2	0104	Deputy Collector III	7	
3	0104	Deputy Collector III - Business/Bankruptcy/	7	
		Specialty Collections		
13	0104	Deputy Collector I	5	August, 2014
		Part-time Deputy Collector		
26		Total Employees		

Number Authorized	Dept. Number	Position Title	Grade/Class
FUND 1802 COUNTY ASSESSOR			
1	0105	Assessor	Elected Official
1	0105	GIS Project Manager	22
1	0105	Chief Deputy	19
1	0105	Supervisor - Real Estate Appraisers	18
1	0105	Manager of Mapping Department	17
1	0105	Software Application Specialist	18
1	0105	GIS Analyst II	18
1	0105	Supervisor Commercial Appraiser	14
1	0105	GIS Analyst I	13
1	0105	Appraiser Level IV/Special Projects	13
1	0105	Appraiser Level IV -Lead Appraiser	13
1	0105	Appraiser Level IV/Market Valuation Specialist	13
1	0105	Appraiser Level IV, Reappraisal Auditor	12
1	0105	Appraiser Level IV, Support Specialist	12
18	0105	Appraiser Level V	13
	0105	Appraiser Level IV	12
	0105	Appraiser Level III	9
	0105	Appraiser Level II	5
	0105	Appraiser Level I	4
1	0105	Manager - Appraiser Business/Personal Property	12
1	0105	Executive Secretary	12
1	0105	Supervisor -Real Estate	11
1	0105	Commercial Property Supervisor Appraiser	10
2	0105	GIS Technician II	10
1	0105	Personnel Property Supervisor	9
1	0105	Field Coordinator	9
1	0105	CAMA Coordinator/Special Projects	9
1	0105	Lead Personal Property Deputy	8
13	0105	Deputy Assessor III	7
15*	0105	Deputy Assessor II *(2) positions unfunded for 2015)	6
6	0105	Deputy Assessor I	5
3	0105	Appraiser Assistant	4
2	0105	Building Janitor/Maintenance	3
79		Total Employees	

FUND 1805 CIRCUIT CLERK/RECORDER			
1	0102	Circuit Clerk/Recorder	Elected Official
1	0102	Administrative Assistant	19
1	0102	Financial Administrator	Non-graded
1	0102	Software Specialist Administrator	18
1	0102	Office Administrator	12
1	0102	Jury Administrator	11
2	0102	Supervisor-Court Records	10
1	0102	Supervisor - Deeds and Mortgages	10
1	0102	Supervisor - Bookkeeper	10
1	0102	Supervisor-Child Support/Juvenile	9
3	0102	Deputy Clerk - Bookkeeper	8
1	0102	Deputy Clerk - Court Records Manager	8
11	0102	Deputy Clerk - Courts	7
7	0102	Deputy Clerk Deeds and Mortgages	6
1	0102	Deputy Clerk - File Clerk	4
		Deputy Clerk - Part-time	
34		Total Employees	

Number	DEPT	SPECIAL RATES OF PAY	
	0400	Reserve Deputies	\$1.00 per month
9	0106	Equalization Board Members	\$100 \$125 per meeting day, + mileage
1	0401	Case Coordinator, Circuit Court, Division 1	\$5,444 annual (supplement pay)
15	0107	Justices of the Peace	\$200 per Committee of Whole and \$200 per Quorum Court Meeting + mileage
15	0107	Justices of the Peace	\$125 per committee meeting,+ mileage
3	0109	Election Commissioners	\$100 per meeting, + mileage
	0109	Poll workers	\$8.00-\$9.00 hr min, limited to 13 hrs per election
	0109	Poll Sheriffs	\$10.00 \$11.00 hr min, limited to 13 hrs per election
	0419	Deputy Coroners	\$70 per call
7	0110	Planning Board Members	\$100 per committee meeting,+ mileage
		Jurors (no mileage)	\$50 serving, \$22 appearing

Note: Mileage reimbursement is fixed at the IRS Privately-owned vehicle Reimbursement Rate

Number Authorized	Dept. Number	Position Title	Grade/Class		
STATE RANGES		ELECTED OFFICIALS	2015 SALARY*	10%	15%
42,986	118,479	County Judge	\$89,815	\$98,796.59	\$103,287.34
42,986	118,479	County Sheriff	\$89,815	\$98,796.59	\$103,287.34
39,404	111,529	County Clerk	\$83,539	\$91,893.15	\$96,070.11
39,404	111,529	Circuit Clerk	\$83,539	\$91,893.15	\$96,070.11
39,404	111,529	Treasurer	\$83,539	\$91,893.15	\$96,070.11
39,404	111,529	Collector	\$83,539	\$91,893.15	\$96,070.11
39,404	111,529	Assessor	\$83,539	\$91,893.15	\$96,070.11
39,404	111,529	Coroner	\$83,539	\$91,893.15	\$96,070.11
*Note: 2015 Salaries of elected officials were					
DEPT.	NON-GRADED POSITIONS		Min	Mid	Max
0417	Deputy Public Defender		44,286.62	65,619.97	86,953.32
0416	Deputy Prosecutor		50,198.10	74,420.38	98,642.65
0101	Financial Administrator - Circuit Clerk		59,599.34	74,498.92	89,398.50
0104	Financial Administrator - Collector		59,599.34	74,498.92	89,398.50
0418	Jail Physician		63,898.66	83,578.12	103,257.58
0113	Comptroller		78,532.40	99,826.99	121,121.57
0115	Manager of Information Technology		78,532.40	99,826.99	121,121.57